



CITY OF SAN ANTONIO

P.O. Box 839966
SAN ANTONIO, TEXAS 78283-3966

ADDENDUM I

SUBJECT: Request for Applications FY 2011- 2012 Community Development Block Grant (CDBG) Funds (RFA 11-038) and FY 2011- 2012 HOME Investment Partnership Grant (HOME) Funds (RFA 11-039), scheduled to open: March 14, 2011; date of issue: February 18, 2011.

FROM: Denise D. Gallegos, C.P.M, CPPB, Purchasing & Contracts Administrator

DATE: March 1, 2011

This notice shall serve as Addendum No. I to the above-referenced Request for Applications and shall become part of the original proposal package and must be returned with proposal on or before the due date.

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION VIII, RESTRICTIONS ON COMMUNICATION:

On February 25th, 2011, the City of San Antonio hosted a Pre-Submittal Conference to provide information and clarification regarding RFA's FY 2011- 2012 Community Development Block Grant (CDBG) Funds and HOME Investment Partnership Grant (HOME) Funds. Below are a list of questions that were asked prior to and during the conference. The City's official responses to questions are as follows:

Question 1: Applicants are required to submit a CD with a copy of all application documents. Because the application document and attachments are so large, we have had technical difficulty in the past saving documents onto a CD. Instead of a CD, can we instead submit the application document on a flash drive which has more memory than a CD and is more efficient to save documents on?

Response: You may use a DVD instead of a CD as it has a larger capacity for saving data.

Question 2: The application calls for a copy of the policies and procedures manual. In the past CDBG submissions, city officials have told us that our organization's Human Resources policies sufficiently meet this requirement. Is this still the case? If so, can we submit these only on the CD (or flash drive) to save paper as our human resources policy document is hundreds of pages long?

Response: Yes. You may submit them on the CD or DVD however, be sure to indicate this behind the appropriate tab by inserting a page with this information.

Question 3: When will the addendum be posted?

Response: Addendum I will be posted on Tuesday, March 1 and after 2nd Pre-proposal Conference the Addendum II will be posted on Wednesday, March 8.

Question 4: Will next year's HOME allocation be decreased by 9.5%?

Response: The current proposed federal budget for 2011-2012 projects a program-wide decrease in HOME by approximately 9.5%.

Question 5: If there will no longer be reprogramming funds available, does that mean that any remaining project balances will be reallocated during the next year's budget adoption?

Response: Yes.

Question 6: Who needs to sign the Addendum?

Response: The individual with the authority to sign the application will also need to sign the Addendum.

Question 7: Does Exhibit A6 apply to City departments?

Response: No.

Question 8: On the CD, do we need one (1) pdf. file for the application and all attachments?

Response: If the file is too large you may have several pdf. files. If this is the case please save and label them accordingly.

Question 9: Are there any guidelines as to an appropriate amount of funding to request?

Response: No, there are no guidelines. Please be reasonable in your request.

Question 10: Where does the signed Addendum need to be attached?

Response: Please attach the signed Addendums behind the Litigation Disclosure Form.

Question 11: During the Public Hearings will they be discussing the application process in particular?

Response: The public hearings will allow an opportunity for citizen input regarding the CBGG/HOME funding process.

Question 12: If we score high on the application does that guarantee that our project will receive funding?

Response: No, funding recommendations are made to City Council based on the application scores, but Council has the final say as to which projects will receive funding.

Question 13: Is there a list of agencies that have received funding in the past on your website?

Response: Yes, the 2010-2011 Budget is posted on the GMA website.

Question 14: In regard to the Reinvestment Zone, if a majority of our program will serve the target area and we answer that our program will be within the target area, will we be restricted to only serving those in the target area?

Response: No.

Question 15: Will each funding category receive a set percentage of the allocation?

Response: No.

Question 16: Would a printout of a map from an internet mapping website notating the location of my project in relation to the nearest bus stop be sufficient for the scaled bus stop map?

Response: Yes.

Question 17: For citywide projects, do we need to list all of the bus stops?

Response: No, please note on the application that this question is not applicable to your project.

Question 18: What was the CDBG allocation for 2010-2011?

Response: \$15,824,221.00

Question 19: If we apply for funding using the HOME RFA how do we state that we have experience with CDBG funds?

Response: Please address your CDBG experience in the Scope of Work.

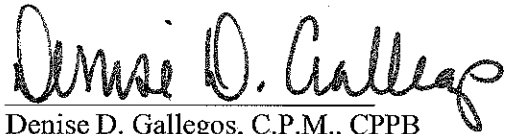
Question 20: If only a portion of our project falls within the Dignowity area will we receive the 5 additional points?
Response: No.

Question 21: Will I be able to apply for more than one project?
Response: Yes, but please use a separate application for each project.

Question 22: Can we attend both application conferences?
Response: Yes.

Question 23: Will you post questions as they come in?
Response: No, questions will be added to an Addendum as we receive them. Two addendums will be posted, the first on March 1 and the second on March 9.

****THIS ADDENDUM MUST BE SIGNED AND RETURNED WITH THE APPLICATION PACKAGE****



Denise D. Gallegos, C.P.M., CPPB
Purchasing & Contracts Administrator
Purchasing & General Services Department

Date _____

Company Name _____

Address _____

City/State/Zip Code _____

Signature